



THE CNU-ITLE HEALTHCARE EDUCATION GRANT AWARD AY 2021-2022

The 2021 HEGA APPLICATION FORM

OVERVIEW: ELIGIBILITY AND OTHER INSTRUCTIONS.

This completed “HEGA Full Application” form must be added to the front of your proposal and submitted as a single PDF file to the Director of the California Northstate University Institute of Teaching and Learning Excellence (CNU-ITLE): Dr. Ashim Malhotra (ashim.malhotra@cnsu.edu) by 5:00 pm on June 30th, 2021. Inclusion of preliminary data in the “Nature of the Project” section of the Research Narrative is encouraged but not required.

Faculty from **ALL** CNU colleges are eligible and encouraged to apply for this Scholarship of Teaching and Learning (SOTL) funding mechanism. Inter-disciplinary and cross-disciplinary SOTL projects are especially encouraged. Science and discovery projects aimed at bench work are ineligible for this mechanism. Questions regarding the application process should be directed to Dr. Malhotra.

A “Routing Form” must be reviewed and approved by the appropriate administrator at your college. These routing forms are standard to every CNU College and you may use your College’s form. If the grant is awarded, and human research is involved, please complete the IRB review process within the year of the work and attach the IRB review with your final report. Final report of the research is due at the end of a calendar year from the start of the grant.

Please note that the ITLE Director and the CNU VP of Academic Affairs, not the Dean or administrator of your College, needs to sign budgetary POs following bestowal of the grant. This condition must be met and is required for budgetary compliance of the ITLE with the University. Also, funding is contingent on recipient’s consent to present their work at ITLE sponsored events.



Project Title: (limit to 85 characters including spaces)

Principal Investigator (PI):

PI's Position Title:

PI's CNU College:

Department:

Collaborator (if applicable):

Collaborator's Position Title and Affiliation:

Grant Period (one year or less):

Start date

End date

Signatures: (Electronic Signatures are acceptable)

Principal Investigator

Date

Department Chair

Date

Assistant Dean of Research, Dept. Chair, or equivalent

Date



Abstract Page

Project Title:

Principal Investigator:

Abstract (Limit to 400 words)

Objectives:

Methods:

Expected Results:

Significance:



Budget Page

Directions: Please list the supplies/materials and the approximate dollar amount by category (below) needed to carry out the research project. Limit to available space on this page only. Note: all budget items are subject to be reviewed and approved by the CNU Finance Office.

Supplies:

Equipment: (small equipment only, computers are not allowed)

Operations: (e.g. computer time and postage):

Travel: (for the purpose of generating research results)

Other (specify):

TOTAL BUDGET REQUEST: \$

BUDGET JUSTIFICATION (please feel free to attach additional pages, if required).



Biographical Sketch Form

*Do not exceed the space provided; use single space and a minimum of 11 point font size; may not exceed two pages. Limit to available space on this page only. **Alternatively**, please attach an NIH Biosketch.*

Principal Investigator:

PI's Position Title:

Department:

Education:

Dates	University	Degree/Major
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Professional and Teaching Experience: (Include postdoctoral experience):

Dates (From-To)	Title/Position	Institution/University
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Collaborator (if applicable):

Collaborator's Position Title and Affiliation:

Education:

Dates	University	Degree/Major
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Professional and Teaching Experience: (Include postdoctoral experience):

Dates (From-To)	Title/Position	Institution/University
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Biographical Sketch Form, Page 2

Active and Pending Research Support:

Please supply the following information for all currently active or pending research projects or programs in which you are involved as the Principal Investigator or Co-Principal Investigator. List the percentage of time you devote to each project.

Project Title:

Sponsor:

Amount:

Period:

Role and % FTE:

Active or Pending?:

Project Title:

Sponsor:

Amount:

Period:

Role and % FTE:

Active or Pending?:

Project Title:

Sponsor:

Amount:

Period:

Role and % FTE:

Active or Pending?:

Project Title:

Sponsor:

Amount:

Period:

Role and % FTE:

Active or Pending?:



Publications **relevant to this application:**

Other experiences relevant to this application:

Name of funding agency that this application, or a similar application, has been, or will be, submitted to (if applicable):

Signature

Date



Applications Sections, continued

1. **The Research Narrative** (limit to six (6) pages, single spaced, no more than 6 lines per vertical inch, and a minimum of 11-point font size with one inch of margin on all sides. References do not count towards the 6 pages limit.)

The Research Narrative MUST contain the following sections:

1. Nature of the project
2. Goals and objectives
3. Methods
4. Timeline for completion of project
5. Contribution to career
6. Significance of the project
7. Budget justification

2. Section to which page limit does not apply

References

3. Letter(s) of Support (collaborator)

Additional Items (if applicable)

Human Subjects Research IRB Approval Letter – due with the Final Report at the end of the calendar year.